



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE  
BOARD OF ARCHITECTS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF ARCHITECTS</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, March 2, 2016 at 1:30 p.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904</b>
<b>MINUTES FOR APPROVAL:</b>	<b>April 6, 2016</b>

**MEMBERS PRESENT**

Kevin Wilson, Professional Member, President  
John Mateyko, Professional Member, Secretary  
Paul Guggenberger, Professional Member  
Elizabeth Happoldt, Public Member  
Robert Maffia, Professional Member  
Rosemarie Vanderhoogt, Public Member

**MEMBERS ABSENT**

Todd Breck, Professional Member  
Donnell McNair, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Witte, Administrative Specialist II  
Jennifer Singh, Deputy Attorney General

**OTHERS PRESENT**

Nancy Payne

**CALL TO ORDER**

Mr. Wilson called the meeting to order at 1:37 p.m.

**REVIEW OF MINUTES**

A motion was made by Mr. Maffia, seconded by Mr. Guggenberger, to approve the minutes from the February 3, 2016 meeting as presented. The motion was unanimously carried.

## **UNFINISHED BUSINESS**

### **Discussion on Expiration Date Change**

Ms. Singh advised that she was updated on discussions at the February meeting for Mr. Maloney and she has made those changes to the proposed amendments to the rules and regulations.

In addition, the Board discussed and overhaul of the Rules and regulations as well as reviewing the list of crimes substantially similar to the profession as they have not been revised since 2005.

### **Discussion on Architects/Engineers Handbook**

The Board reviewed amendments that Mr. Guggenberger drafted as a result of the discussion from the February meeting. After review and brief discussion it was decided that the Board will make a final review at the April meeting and forward their amendments on to the Joint Advisory Committee.

## **NEW BUSINESS**

### **Request for Architect Emeritus Status**

After review, a motion was made by Mr. Mateyko, seconded by Mr. Guggenberger, to deny the request of David Miller for Emeritus status as he does not meet the requirements as set forth in 6.9.1 of the rules and regulations. The motion was unanimously carried.

### **Ratification of Reciprocity Applications – NCARB Certificate**

A motion was made by Mr. Guggenberger, seconded by Mr. Maffia, to approve the ratified architect applications of Andrew Herdeg, Edmund Klimek, John Bartolotti, Allison Paul, Nathan Hart, Kit Wong, Brooks Runkle, Gary Lapera, David Schlosser, William Fearon and Susan Kougias. The motion was unanimously carried.

### **Ratification of Certificate of Authorization Applications**

A motion was made by Ms. Vanderhoogt, seconded by Mr. Guggenberger, to approve the ratified Certificate of Authorization for Architetra, P.C. The motion was unanimously carried.

### **Review and Consider Consent Agreement – Erik Kampmann**

After review, a motion was made by Mr. Maffia to accept the consent agreement. After further deliberation, Mr. Maffia withdrew his motion and a motion was made by Mr. Guggenberger, seconded by Mr. Mateyko, to reject the consent agreement. The Board would like more information with regards to any warnings, prior complaints or a cease and desist being issued as well as a higher monetary fine being imposed. The motion was unanimously carried.

### **Request for Wall Certificate**

The Board signed wall certificates for both Russell Jenkins III and Allen Waldron.

### **CORRESPONDENCE**

In response to a request for a hardship extension, the Board received additional documentation from Mr. Denegre. After review, a motion was made by Mr. Maffia, seconded by Mr. Guggenberger, to accept all of the continuing education that was submitted to fulfill the requirement for the 2014-2016 renewal period, adding that 15.5 hours of the courses completed in 2016 cannot be applied to the 2016 calendar year requirement. The motion unanimously carried.

### **OTHER BUSINESS BEFORE THE BOARD**

Mr. Maffia expressed some concerns regarding complaints that are filed anonymously.

### **PUBLIC COMMENT**

There was no public comment.

### **NEXT MEETING**

The next meeting will be April 6, 2016 at 1:30 p.m. in Conference Room B.

### **ADJOURNMENT**

There being no further business, a motion was made by Mr. Maffia, seconded by Mr. Mateyko, to adjourn the meeting at 3:19 p.m. The motion unanimously carried.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II